

# Recertifications for TA and SNAP

## TA

TA recertifications are face to face and appointment letters go out with the workers contact info on them so they can reach out to that examiner directly.

## SNAP

The website [MyBenefits.ny.gov](http://MyBenefits.ny.gov) allows a client, or an advocate, to file an e-application for SNAP. This requires an account to be set up for each client, but this account can be used on a continuing basis for filing applications for certification or for recertification.

Once an application is successfully submitted, the client/advocate receives confirmation of the submission, with the date and time submitted, and a tracking number. Applications submitted online after 4:00 PM are considered by OTDA as received on the following business day. The website is available 24 hours a day, seven days a week. The SNAP clerical staff reviews the e-applications on a continuing basis during the business day, for assignment to a SNAP examiner.

The double-sided SNAP application can also be **faxed to the SNAP clerical office at 716-858-6834**. The SNAP clerical staff sorts and distributes the daily mail, including paper applications, and any faxes received (either applications or documentation) at that number.

For a SNAP client, the client or advocate can contact the **SNAP Call center (716-858-7239)** to obtain the name and telephone number of the SNAP examiner assigned to evaluate and complete the certification or recertification. This information is also available on the SNAP appointment letter. The majority of SNAP interviews are conducted over the telephone; an in-person interview is done only upon the request of the client or advocate.